FORM 4

UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

OMB APPROVAL

| OMB Number: | 3235-0287 |
|-------------------------|-----------|
| Estimated average burde | en |
| hours per response: | 0.5 |

Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Check this box to indicate that a

STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

| transaction was mad contract, instruction of purchase or sale of e issuer that is intende affirmative defense c 10b5-1(c). See Instru | e pursuant to a or written plan for the quity securities of the d to satisfy the onditions of Rule | | | | | |
|---|--|----------|--|------------|---|-----------------------|
| 1. Name and Address of FLASCHEN D | . 0 | | 2. Issuer Name and Ticker or Trading Symbol PAYCHEX INC [PAYX] | | ionship of Reporting Person(s) all applicable) Director | to Issuer |
| (Last) | (First) | (Middle) | 3. Date of Earliest Transaction (Month/Day/Year) 11/23/2022 | A | Officer (give title below) | Other (specify below) |
| 911 PANORAMA | TRAIL S. | | 4. If Amendment, Date of Original Filed (Month/Day/Year) | 6. Individ | dual or Joint/Group Filing (Che | |
| (Street) | | | | 1 | Form filed by More than One | |
| ROCHESTER | NY | 14625 | | | , | |
| (City) | (State) | (Zip) | | | | |

Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned

| 1. Title of Security (Instr. 3) | 2. Transaction Date (Month/Day/Year) | 2A. Deemed Execution Date, if any (Month/Day/Year) | 3. Transaction Code (Instr. 8) | | 4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and 5) | | | 5. Amount of Securities Beneficially Owned Following Reported | 6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | 7. Nature of Indirect Beneficial Ownership |
|---------------------------------|--|---|---|---|---|---------------|------------|--|---|---|
| | | | Code | v | Amount | (A) or (D) | Price | Transaction(s) (Instr. 3 and 4) | | (Instr. 4) |
| Common Stock - Family Trust | 11/23/2022 | | P | | 39.282 | A | \$116.24 | 6,148.282 | I | Katherine S. Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 02/23/2023 | | P | | 43.743 | A | \$111.038 | 6,192.025 | I | Katherine S. Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 05/25/2023 | | P | | 51.23 | A | \$107.571 | 6,243.255 | I | Katherine S. Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 08/24/2023 | | P | | 45.431 | A | \$122.306 | 6,288.686 | I | Katherine S. Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 11/28/2023 | | P | | 46.98(1) | A | \$119.1343 | 6,335.666 | I | Katherine S. Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 11/23/2022 | | P | | 39.282 | A | \$116.24 | 6,148.282 | I | The DJ Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 02/23/2023 | | P | | 43.743 | A | \$111.038 | 6,192.025 | I | The DJ Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 05/25/2023 | | P | | 51.23 | A | \$107.571 | 6,243.255 | I | The DJ Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 08/24/2024 | | P | | 45.431 | A | \$122.306 | 6,288.686 | I | The DJ Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 11/28/2023 | | P | | 46.98(1) | A | \$119.1343 | 6,335.666 | I | The DJ Flaschen Irrevocable Trust |
| Common Stock - Family Trust | 11/28/2023 | | P | П | 246.536(1) | A | \$119.1343 | 33,247.536 | D | |

| 1. Title of Security (Instr. 3) | 2. Transaction Date (Month/Day/Year) | 2A. Deemed Execution Date, if any (Month/Day/Year) | Transaction Code (Instr. | | 4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and 5) | | | 5. Amount of Securities Beneficially Owned Following Reported | Form: Direct (D) | Beneficial Ownership |
|---------------------------------|--|---|--------------------------|---|---|--|--|--|------------------|-------------------------|
| | | | Code | v | Amount (A) or (D) Price | | | Transaction(s) (Instr. 3 and 4) | | (Instr. 4) |
| Common Stock | | | | | | | | 5,383 | D | |

Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned (e.g., puts, calls, warrants, options, convertible securities)

| 1. Title of Derivative Security (Instr. 3) | 2. Conversion or Exercise Price of Derivative Security | 3. Transaction Date (Month/Day/Year) | 3A. Deemed Execution Date, if any (Month/Day/Year) | 4. Transac Code (Ir 8) | | Derivative | | 6. Date Exercisable and Expiration Date (Month/Day/Year) | | 7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4) | | 8. Price of Derivative Security (Instr. 5) | Reported | 10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4) | Beneficial Ownership (Instr. 4) |
|---|---|--|---|---------------------------------|---|------------|-----|--|--------------------|--|-------------------------------------|---|------------------------------|--|---------------------------------------|
| | | | | Code | v | (A) | (D) | Date Exercisable | Expiration Date | Title | Amount or Number of Shares | | Transaction(s) (Instr. 4) | | |
| Stock Option | \$47.43 | | | | | | | 07/09/2016 | 07/08/2025 | Common Stock | 9,489 | | 9,489 | D | |
| Stock Option | \$60.59 | | | | | | | 07/07/2017 | 07/06/2026 | Common Stock | 10,220 | | 10,220 | D | |
| Stock Option | \$57.2 | | | | | | | 07/13/2018 | 07/12/2027 | Common Stock | 9,615 | | 9,615 | D | |
| Stock Option | \$70.37 | | | | | | | 07/12/2019 | 07/11/2028 | Common Stock | 8,641 | | 8,641 | D | |
| Stock Option | \$73.53 | | | | | | | 07/15/2021 | 07/14/2030 | Common Stock | 5,793 | | 5,793 | D | |
| Stock Option | \$120.86 | | | | | | | 07/15/2024 | 07/14/2033 | Common Stock | 3,382 | | 3,382 | D | |

Explanation of Responses:

1. The reporting person's DRIP acquisitions of the issuer's common stock reported herein were inadvertently broker-initiated and any profit has been fully disgorged. These acquisitions are matchable under Section 16(b) of the Securities Exchange Act of 1934, to the extent of 340.496 shares, with the reporting person's purchase of: (i) 246.536 shares of the issuer's common stock at a price of \$119.1343 per share on November 28, 2023 through the Flaschen Family Trust; (ii) 46.98 shares of the issuer's common stock at a price of \$119.1343 per share on November 28, 2023 through the Katherine S. Flaschen Irrevocable Trust; and (iii) 46.98 shares of the issuer's common stock at a price of \$119.1343 per share on November 28, 2023 through the DJ Flaschen Irrevocable Trust. The reporting person has paid the issuer \$233.48, representing the full amount of the profit realized in connection with the short-swing transaction.

> Stephanie L. Schaeffer, Attorney- 03/08/2024 in-fact

** Signature of Reporting Person

Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

- * If the form is filed by more than one reporting person, see Instruction 4 (b)(v).
- ** Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.