# FORM 4

UNITED STATES SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 20549

OMB APPROVAL

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Check this box if no longer subject to Section 16. Form 4 or Form 5 obligations may continue. See Instruction 1(b).

Check this box to indicate that a transaction was made pursuant to a contract, instruction or written plan for the purchase or sale of equity securities of the issuer that is intended to satisfy the

## STATEMENT OF CHANGES IN BENEFICIAL OWNERSHIP

Filed pursuant to Section 16(a) of the Securities Exchange Act of 1934 or Section 30(h) of the Investment Company Act of 1940

affirmative defense 10b5-1(c). See Inst									
1. Name and Address Schaeffer Ster		on*	2. Issuer Name <b>and</b> Ticker or Trading Symbol <u>PAYCHEX INC</u> [ PAYX ]	5. Relationship of Reporting Perso (Check all applicable) Director	on(s) to Issuer 10% Owner				
(Last) (First)		(Middle)	3. Date of Earliest Transaction (Month/Day/Year) 07/14/2023	X Officer (give title below)	Other (specify below)				
911 PANORAM	A TRAIL SOUT.	Н		· · · ·	CLO, Secretary				
(Street) ROCHESTER	NY	14625	4. If Amendment, Date of Original Filed (Month/Day/Year)	6. Individual or Joint/Group Filing X Form filed by One Repo Form filed by More than	orting Person				
(City)	(State)	(Zip)	Designation Computing Approximate Dispersed of an Deset						

### Table I - Non-Derivative Securities Acquired, Disposed of, or Beneficially Owned

1. Title of Security (Instr. 3)	2. Transaction Date (Month/Day/Year)	Transaction Code (Instr.		4. Securities Acquired (A) or Disposed Of (D) (Instr. 3, 4 and 5)			5. Amount of Securities Beneficially Owned Following Reported	6. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	7. Nature of Indirect Beneficial Ownership
		Code	v	Amount	(A) or (D)	Price	Transaction(s) (Instr. 3 and 4)		(Instr. 4)
Common Stock	07/14/2023	F		1,151(1)	D	\$120.86	65,266	D	
Common Stock	07/15/2023	A		1,365(2)	A	\$0.00	66,631	D	
Common Stock	07/15/2023	A		4,440(3)	A	\$0.00	71,071	D	

### Table II - Derivative Securities Acquired, Disposed of, or Beneficially Owned

(e.g., puts, calls, warrants, options, convertible securities)

1. Title of Derivative Security (Instr. 3)	2. Conversion or Exercise Price of Derivative Security	3. Transaction Date (Month/Day/Year)	3A. Deemed Execution Date, if any (Month/Day/Year)		ransaction Derivative code (Instr. Securities		6. Date Exercisable and Expiration Date (Month/Day/Year)		7. Title and Amount of Securities Underlying Derivative Security (Instr. 3 and 4)		8. Price of Derivative Security (Instr. 5)	9. Number of derivative Securities Beneficially Owned Following Reported	10. Ownership Form: Direct (D) or Indirect (I) (Instr. 4)	11. Nature of Indirect Beneficial Ownership (Instr. 4)	
				Code	v	(A)	(D)	Date Exercisable	Expiration Date	Title	Amount or Number of Shares		Transaction(s) (Instr. 4)		
Stock Option	\$120.86	07/15/2023		A		9,123		07/15/2024	07/14/2033	Common Stock	9,123	\$120.86	9,123	D	
Stock Option	\$57.24							07/12/2018	07/11/2027	Common Stock	20,579		20,579	D	
Stock Option	\$69.54							07/11/2019	07/10/2028	Common Stock	15,826		15,826	D	
Stock Option	\$85.46							07/10/2020	07/09/2029	Common Stock	17,896		17,896	D	
Stock Option	\$73.53							07/15/2021	07/14/2030	Common Stock	20,944		20,944	D	
Stock Option	\$112.67							07/15/2022	07/14/2031	Common Stock	11,377		11,377	D	
Stock Option	\$115							07/15/2023	07/14/2032	Common Stock	8,507		8,507	D	

### Explanation of Responses:

1. Disposition of shares to satisfy tax withholding obligations arising from lapse of restrictions applicable to restricted stock / restricted stock units.

2. Award of restricted stock units, subject to vesting, pursuant to the Amended and Restated 2002 Stock Incentive Plan.

3. Award of restricted stock, subject to vesting, pursuant to the performance award under the Amended and Restated 2002 Stock Incentive Plan.

Remarks:

### Stephanie L. Schaeffer

\*\* Signature of Reporting Person

07/18/2023 Date

Reminder: Report on a separate line for each class of securities beneficially owned directly or indirectly.

 $^{\ast}$  If the form is filed by more than one reporting person, see Instruction 4 (b)(v).

\*\* Intentional misstatements or omissions of facts constitute Federal Criminal Violations See 18 U.S.C. 1001 and 15 U.S.C. 78ff(a).

Note: File three copies of this Form, one of which must be manually signed. If space is insufficient, see Instruction 6 for procedure.

Persons who respond to the collection of information contained in this form are not required to respond unless the form displays a currently valid OMB Number.